

**PRINTING/PHOTOCOPYING FORM FOR RESEARCH MATERIALS**

Student Name: \_\_\_\_\_  
Matriculation Number: \_\_\_\_\_  
Project Group (if any): \_\_\_\_\_

Module Code/Title: \_\_\_\_\_  
Project Title: \_\_\_\_\_

S/N	Title of article/book/journal	Author/s	List of printed pages	Total number of pages

The above printings have been acknowledged by the Project Supervisor as signed below.

Name of Project Supervisor: \_\_\_\_\_

Signature: \_\_\_\_\_

**Note:** Please attach this form to the “Request for Payment” form when making a claim and provide the relevant receipts (where applicable). Printed materials should solely be for the purpose of research for the project indicated above. Students cannot claim expenses on the binding of thesis, making copies of thesis and making draft copies of thesis for examination.

Important: Copyright is a serious matter and NUS reserves the right to take all appropriate action against students who contravene these Rules. It is a fair dealing to make a copy, for the purpose of research or private study, of one or more articles on the same subject-matter in a periodical publication or, in the case of any other work, of a reasonable portion of a work. In the case of a published work that is not less than 10 pages and is not an artistic work, 10% of the total number of pages, or one chapter, is a reasonable portion. In the case of an electronic version of a published work that is not divided into pages and is not an artistic work, 10% of the total number of bytes is a reasonable portion. For details, please refer to Section 35 (2) of the Copyright Act.